

Religious Certificate Catalog 2026

American University of Religious Awareness Inc.

Catalog submitted with CIE Form 113

October 29, 2026 | CIE Report No. 13401

This catalog describes the five religious-vocational certificate programs of American University of Religious Awareness Inc. for service in ministries, faith communities and religious institutions. It sets out each program's learning outcomes, religious-service applications, assessments and student policies.

All teaching is delivered 100% online, in English. Students may enroll and begin in any month and study at their own pace using PDF lessons and AI-assisted teaching tools on the university website. Zoom meetings with an instructor are available when needed. This catalog is not evidence of approval by the Commission for Independent Education.

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Institutional identity and religious mission

Institutional information

Field	Information
Legal name	American University of Religious Awareness Inc.
Institutional address	1070 Montgomery Rd., Unit #255 Altamonte Springs, FL 32714
Authorized representative	Varinder Singh Dean, CFO & Director
Contact	+1 240 653 7949 info@aura.university https://www.aura.university
Regulatory reference	CIE Report No. 13401 Religious-institution letter of exemption requested

Religious identity

The words "Religious Awareness" express the purpose of American University of Religious Awareness Inc.: developing understanding of faith and spiritual principles and preparing learners for religious service, ministry support, religious education and administration within faith-based institutions.

Mission and intended learners

The certificate programs of American University of Religious Awareness Inc. serve ministers, religious educators, faith-based organizational leaders, ministry volunteers and laypersons. Teaching connects religious belief and ethical reflection with the practical responsibilities of serving a faith community. Study across religious traditions supports informed religious teaching and respectful service; it does not imply that all traditions share the same doctrines.

Religious vocational scope

Each program uses religious texts, ministry cases and faith-community applications. Administration, workplace practice, disaster response and human dignity are addressed only in relation to religious service. Completion does not confer ordination, authority to represent a religious body, a professional license or an earned academic degree. Religious bodies determine their own service and ordination requirements.

Institutional status and facilities

American University of Religious Awareness Inc. has requested a religious-institution letter of exemption from the Florida Commission for Independent Education under section 1005.06(1)(f), Florida Statutes, and Rule 6E-5.001, Florida Administrative Code (CIE Report No. 13401). The university does not claim accreditation.

Teaching is delivered 100% online. The Florida institutional address is used for administration and correspondence. Enrollment, lessons and student records are managed through the university website software, which is administered by Varinder Singh, Dean, CFO & Director. No in-person classes are offered. All instruction is in English. Instructor: Varinder Singh, Dean, CFO & Director, leads Zoom meetings and reviews student work when needed.

Program directory and credential scope

The following five certificate programs make up the educational offerings of the university. Program codes are internal catalog references, not state course numbers or academic credit designations.

Code	Program	Hours	Suggested weeks
RNL	Foundations of Faith-Based Religious Nonprofit Leadership	30	6
RFW	Religious Freedom in the Workplace Training	20	4
PHR	Philosophy of Religion	40	8
DRM	Faith-Based Disaster Relief Ministry	30	6
HRF	Human Rights & Religious Freedom	30	6

Credential format

Each program leads to a religious-vocational certificate. The exact certificate title appears on each program page and is used consistently on the affidavit, catalog, website, certificate and training record. No associate, bachelor's, master's or earned doctoral degree is offered.

Instructional time

Programs are self-paced. Each program lists its total instructional hours, which cover the PDF lessons, AI-assisted learning activities, assessments and any instructor meetings. The suggested pace is five hours per week; students may move faster or slower. Optional additional reading is not counted toward the listed hours.

Sequence and prerequisites

Modules are taken in the sequence shown on each program page. There are no prerequisites between the five programs. Each program is complete in itself; taking all five does not create a degree or a higher-level qualification. Program hours are not converted into academic credits.

Academic credit and recognition

All programs are noncredit religious training. No transfer credit or advanced standing is granted. Learners complete all required instruction at American University of Religious Awareness Inc.; prior experience does not replace the course or its assessments. Another institution or religious body decides independently whether it will recognize a certificate.

Program availability

Enrollment is open year-round, and students may begin in any month. Delivery is 100% online through the university website, with Zoom meetings with an instructor when needed. All instruction is in English. Online delivery does not by itself establish permission to enroll students in every jurisdiction.

Online delivery and student registration

Delivery model

American University of Religious Awareness Inc. teaches 100% online, in English. Students register and enroll through the university website at any time of year. Each module is provided as a PDF lesson with AI-assisted teaching tools, readings and assignments, and students work through the modules at their own pace. Zoom meetings with an instructor are available for questions, guidance and teaching demonstrations. Individual student records are maintained in the website software. All teaching and certificate study are limited to religious education, ministry support and service within faith communities.

Website enrollment and student identification

- Visit <https://www.aura.university> and use the university enrollment process for the selected religious certificate.
- Provide the student's legal name, contact details, selected program and the information required for the admission-readiness review. Enrollment is completed after the student receives this catalog and the cost disclosures and accepts the enrollment agreement.
- The university records each enrolled student under an individual roll number or student ID. That identifier connects the enrollment record with lesson progress, assessments and certificate records.
- Use the assigned identifier in academic submissions and requests for records so the university can match them to the correct student.

PDF lessons, AI-assisted teaching and Zoom meetings

Each module is delivered as a PDF lesson on the university website, supported by AI-assisted teaching tools that help students review the material and practice. Students may request a Zoom meeting with an instructor for questions, guided discussion or a teaching demonstration.

The website software records each student's module progress and submitted work under the student's roll number or student ID. Progress through the lessons alone does not satisfy the assessment requirements; every assessment is reviewed before a certificate is issued.

Technical access and learning support

Students need reliable internet, a device that can open PDF files and use the university website, and, for Zoom meetings, audio access and a microphone. A camera may be required for a teaching demonstration or identity check. There are no additional software costs. Students needing access assistance should contact info@aura.university.

Pace and academic records

Students set their own pace. The website record tracks enrollment, module progress, assessment and completion; certificates are issued only after all requirements are met.

Religious scope of online teaching

Online lessons, readings, discussions, projects and assessments support the religious-vocational objectives stated in this catalog. The university provides exclusively religious education and does not offer secular programs. Administrative and technology procedures support the religious programs and do not create additional educational offerings.

Admission and academic requirements

The following policies apply to all five certificate programs.

Admission

Applicants are adults aged 18 or older seeking preparation for religious service, ministry support, religious education or faith-based administration. Applicants enroll through the official university website, providing contact information, a statement of intended religious service and relevant education or ministry experience. Each student is assigned an individual roll number or student ID in the university records. Applicants under 18 are not admitted.

Before acceptance, an instructor reviews a short reading and written response, or an equivalent oral response, to assess readiness for the course. All instruction is in English, and the university confirms any needed learning support. Admission is based on demonstrated readiness; no previous college degree is required.

Teaching and learning

Teaching combines PDF lessons, religious-source reading, AI-assisted review and practice, faith-community case analysis, Zoom meetings with an instructor when needed, and a final ministry or religious-teaching project. Progress and completion are recorded under the student's roll number or student ID in the website software.

Assessment and completion

Assessment component	Weight
Module activities and religious-source reflections	40%
Applied ministry case analysis or teaching exercise	20%
Final religious-service project or teaching demonstration	40%

Passing standard: at least 70% overall and at least 70% on the final project, and completion of every required module. There is no separate exit examination or GPA requirement. Records use percentage scores and Pass or Not Yet Completed.

Progress and reassessment

A student below the passing standard receives written feedback identifying the missing work. One reassessment of an unsuccessful final project is allowed within 30 days. No certificate is issued until all requirements are met.

Integrity and religious conduct

Students identify their sources, submit their own work, respect differences of belief and avoid coercion, harassment or misuse of confidential ministry information. A learner may observe a religious practice without being required to profess a belief. Assessment evaluates learning and service competence, not conversion or conformity to an unrelated faith.

Foundations of Faith-Based Religious Nonprofit Leadership

RNL | Religious administration and ministry support

Credential: Certificate in Foundations of Faith-Based Religious Nonprofit Leadership

Length: 30 instructional hours, self-paced (suggested pace about 6 weeks at 5 hours per week). Noncredit. No program-specific prerequisite beyond admission readiness.

Prepares lay leaders and ministry administrators to connect a religious mission with stewardship, governance and service. All planning and administrative work concerns religious institutions, congregations or ministry programs.

Religious vocational outcomes

- Explain how a religious mission guides decisions and accountability.
- Prepare a ministry plan with defined roles and ethical stewardship.
- Develop a faith-community service budget and responsible donor communication.
- Evaluate a ministry project using religious purpose and community benefit.

Curriculum and module descriptions

Module	Religious content and learning activity	Hours
RNL01 Religious mission and vocation	Interpret service, responsibility and stewardship through selected religious teachings. Draft a mission statement for a congregation or ministry.	5
RNL02 Governance in religious institutions	Examine leadership roles, oversight, conflicts of interest and decision records within a religious organization.	5
RNL03 Stewardship of ministry resources	Prepare a basic ministry budget and explain accountability for offerings, designated gifts and service resources.	5
RNL04 Planning religious service	Design a ministry activity, assign volunteer roles and identify safeguards for participants and faith-community relationships.	5
RNL05 Faithful communication and support	Practice truthful religious-service fundraising, respectful donor communication and reporting that protects beneficiary dignity.	5
RNL06 Ministry leadership project	Present an integrated ministry plan and evaluate its religious purpose, governance, budget and accountability arrangements.	5

Final assessment and learning resources

A ministry leadership portfolio containing a religious mission statement, role chart, service plan, basic budget and accountability report.

Suggested learning resources: Selected religious teachings on stewardship and service; model ministry governance documents; instructor-created congregational case studies.

Completion: all modules (30 instructional hours); at least 70% overall and 70% on the final project under the assessment policy on page 5.

This certificate prepares for religious administration. It does not qualify a learner as an accountant, attorney or licensed secular business professional.

Religious Freedom in the Workplace Training

RFW | Religious administration and religious education

Credential: Certificate in Religious Freedom in the Workplace

Length: 20 instructional hours, self-paced (suggested pace about 4 weeks at 5 hours per week). Noncredit. No program-specific prerequisite beyond admission readiness.

Prepares leaders and laypersons in religious institutions to discuss conscience, religious practice and respectful workplace relationships. Every case concerns religious organizations or ministry responsibilities; legal concepts are background for informed referral.

Religious vocational outcomes

- Recognize religious-practice needs in a ministry workplace.
- Use respectful questions when discussing conscience and observance.
- Document a concern without making an unsupported legal judgment.
- Prepare a staff learning session grounded in religious dignity and service.

Curriculum and module descriptions

Module	Religious content and learning activity	Hours
RFW01 Conscience and religious responsibility	Explore the religious meaning of conscience, dignity and service in staff and volunteer relationships.	4
RFW02 Religious observance in ministry work	Discuss prayer, holy days, religious dress and dietary practices through scenarios involving religious institutions.	4
RFW03 Listening and respectful dialogue	Practice receiving a concern, clarifying practical needs and recording information with care and confidentiality.	4
RFW04 Religious identity and careful referral	Distinguish theological commitments from legal determinations. Identify when leaders should seek qualified employment-law advice.	4
RFW05 Religious workplace education project	Develop a ministry staff learning session and respond to an observance scenario using respectful communication and appropriate referral.	4

Final assessment and learning resources

A religious-institution staff workshop outline and a written response to a religious-observance scenario, including a referral decision.

Suggested learning resources: Selected religious teachings on conscience and dignity; ministry workplace cases; current official guidance selected and checked by the instructor.

Completion: all modules (20 instructional hours); at least 70% overall and 70% on the final project under the assessment policy on page 5.

This is religious-service education. It does not certify legal compliance, establish an employment-law qualification or authorize legal advice.

Philosophy of Religion

PHR | Theology and religious education

Credential: Certificate in Philosophy of Religion

Length: 40 instructional hours, self-paced (suggested pace about 8 weeks at 5 hours per week). Noncredit. No program-specific prerequisite beyond admission readiness.

Prepares lay religious educators to discuss belief, reason, spiritual experience and ethical responsibility in faith communities. Comparative study serves religious teaching and informed dialogue, with attention to the distinct meanings of each tradition.

Religious vocational outcomes

- Explain core philosophical questions relevant to religious life.
- Interpret selected religious passages in their tradition and context.
- Compare religious perspectives respectfully without flattening differences.
- Prepare and deliver a short lesson for a faith-community audience.

Curriculum and module descriptions

Module	Religious content and learning activity	Hours
PHR01 Faith and religious understanding	Study belief, meaning and religious vocation. Relate philosophical questions to teaching and service in a faith community.	6
PHR02 Reason and sacred interpretation	Examine reasoning, revelation and interpretation. Practice reading a selected sacred passage with attention to context.	6
PHR03 Spiritual experience and practice	Explore prayer, contemplation, devotion and experience as subjects of religious understanding and respectful discussion.	6
PHR04 Religious traditions in dialogue	Compare selected Sikh, Hindu, Christian and Buddhist teachings while recognizing each tradition's distinctive sources and practices.	8
PHR05 Religious ethics and responsibility	Apply religious ethical reflection to compassion, service, suffering and duties within a faith community.	6
PHR06 Religious teaching practicum	Develop, deliver and revise a faith-community lesson that uses religious sources accurately and invites respectful questions.	8

Final assessment and learning resources

A religious teaching portfolio with a contextual reading of a sacred passage, a comparative reflection and a lesson plan with teaching demonstration.

Suggested learning resources: Instructor-selected sacred texts and commentaries from the traditions studied; religious-philosophy readings chosen for the intended learner level.

Completion: all modules (40 instructional hours); at least 70% overall and 70% on the final project under the assessment policy on page 5.

Faith-Based Disaster Relief Ministry

DRM | Ministry and religious community service

Credential: Certificate in Faith-Based Disaster Relief Ministry

Length: 30 instructional hours, self-paced (suggested pace about 6 weeks at 5 hours per week). Noncredit. No program-specific prerequisite beyond admission readiness.

Prepares ministry volunteers and lay coordinators to provide compassionate spiritual support and organize faith-community assistance during recovery from disaster. Learning uses supervised simulations and planning activities rather than live emergency deployment.

Religious vocational outcomes

- Explain a religious basis for compassionate disaster ministry.
- Offer respectful spiritual support with consent and clear boundaries.
- Organize ministry volunteers and donated resources responsibly.
- Develop a faith-community recovery plan with qualified referrals.

Curriculum and module descriptions

Module	Religious content and learning activity	Hours
DRM01 Religious foundations of relief ministry	Explore compassion, service and human dignity through religious teachings. Define the spiritual purpose of a relief ministry.	5
DRM02 Spiritual care and attentive presence	Practice listening and appropriate prayer or spiritual support when requested. Respect differing beliefs and the right to decline.	5
DRM03 Ministry boundaries and referral	Recognize limits of a volunteer's role, safeguard vulnerable people and refer medical, mental-health and emergency needs to qualified services.	5
DRM04 Faith-community relief coordination	Plan ministry volunteer roles, communication and coordination with established responders without assuming emergency authority.	5
DRM05 Stewardship and continuing care	Track donated resources and plan fair distribution, religious-community follow-up and support that never conditions aid on religious participation.	5
DRM06 Disaster ministry simulation	Present a simulated congregational relief and recovery plan, including spiritual-care consent, accountability and referral arrangements.	5

Final assessment and learning resources

A faith-based relief ministry plan and simulation covering volunteer roles, spiritual-care boundaries, donation stewardship and recovery follow-up.

Suggested learning resources: Religious teachings on compassion and service; sample congregational response plans; instructor-created spiritual-care and referral scenarios.

Completion: all modules (30 instructional hours); at least 70% overall and 70% on the final project under the assessment policy on page 5.

This certificate is not emergency-responder, clinical counseling, medical, rescue or chaplaincy certification. No deployment or placement is promised.

Human Rights & Religious Freedom

HRF | Religious education and ministry support

Credential: Certificate in Human Rights & Religious Freedom

Length: 30 instructional hours, self-paced (suggested pace about 6 weeks at 5 hours per week). Noncredit. No program-specific prerequisite beyond admission readiness.

Prepares religious educators and ministry volunteers to teach respect for conscience, freedom of religion or belief and human dignity. Human-rights material is considered only as it relates to religious life, interfaith respect and service to faith communities.

Religious vocational outcomes

- Explain freedom of religion or belief in a religious-education setting.
- Relate human dignity and conscience to selected religious teachings.
- Analyze a religious-freedom scenario without offering legal advice.
- Design a faith-community lesson and a respectful support or referral plan.

Curriculum and module descriptions

Module	Religious content and learning activity	Hours
HRF01 Human dignity in religious teaching	Study religious accounts of dignity, responsibility and care for others. Connect these ideas to ministry conduct.	5
HRF02 Conscience and freedom of belief	Explore religious practice, choice and freedom of conscience, including respect for people whose beliefs differ.	5
HRF03 Religious freedom frameworks	Read selected official texts on freedom of religion or belief, including Article 18 of the UDHR and ICCPR, as context for religious education.	5
HRF04 Interfaith respect and dialogue	Practice dialogue across faith communities, careful use of religious terms and responses to stereotyping or coercion.	5
HRF05 Faith-community support and referral	Plan respectful religious support, accurate documentation and referral of legal or protection concerns to qualified organizations.	5
HRF06 Religious freedom education project	Deliver a faith-community workshop and analyze a religious-freedom case using religious ethical reflection and source-based reasoning.	5

Final assessment and learning resources

A religious-freedom case analysis and a faith-community workshop plan that addresses conscience, dignity, respectful dialogue and appropriate referral.

Suggested learning resources: Selected religious teachings; official UDHR and ICCPR texts; instructor-selected cases focused on religion or belief and ministry responsibilities.

Completion: all modules (30 instructional hours); at least 70% overall and 70% on the final project under the assessment policy on page 5.

This certificate is not a law, immigration-advice, social-work or professional human-rights qualification. It prepares learners for religious education and ministry support.

Tuition and refund policy

Tuition and fees

Current tuition and any required fees for each program are published on the university website and provided to each applicant in writing before enrollment. No federal financial aid, veterans' benefits or scholarship eligibility is offered.

This catalog and the written cost disclosure are provided to each applicant at least one week before enrollment or collection of tuition.

Cancellation and refund policy

Each program has a single tuition amount and no nonrefundable institutional fees.

- Cancellation before instruction begins, or within three working days after signing an enrollment agreement, receives a full refund of all amounts paid to American University of Religious Awareness Inc. and cancellation of any unpaid obligation.
- After that period, tuition is earned in proportion to the modules made available to the student through the effective withdrawal date.
- Earned tuition equals total program tuition multiplied by the number of modules the student has started, divided by the total number of modules in the program.
- The tuition refund equals tuition paid minus earned tuition, with a minimum refund of zero. Any remaining tuition obligation cannot exceed earned tuition minus tuition already paid. Unearned future tuition is canceled.
- Institutional fees and institution-supplied materials are fully refundable. Purchases made directly from outside sellers remain subject to those sellers' terms, which are disclosed before enrollment.
- If American University of Religious Awareness Inc. cancels or cannot complete a program, all amounts paid to the university are refunded.

Withdrawal date and processing

Students may withdraw by email to info@aura.university or by written notice to the institutional address. The withdrawal date is the date the notice is received or an earlier documented withdrawal date. If a student has no recorded activity for 60 consecutive days, American University of Religious Awareness Inc. contacts the student; if no response is received within ten working days, the date of the last recorded activity becomes the withdrawal date. For a dismissal, the withdrawal date is the effective date of dismissal. Refunds and a written refund calculation are issued within 30 calendar days of the withdrawal date being determined.

Student support and institutional records

These procedures support fair treatment of learners engaged in religious study and service.

Learning support and accessibility

Instructors support online readings, assessments and religious-service projects. Students may request accessible materials or learning adjustments at info@aura.university. Needs are discussed privately, and agreed arrangements are confirmed in writing.

Complaints and appeals

- Students may submit complaints directly to the Dean at info@aura.university, identifying the course, dates, evidence and the resolution requested. Prior contact with the instructor is optional.
- The university acknowledges complaints within five working days and issues a written decision within 15 working days. If more time is needed, the student is told the reason and given a revised response date.
- Students may appeal a grade, complaint decision or disciplinary action within ten working days. A reviewer who was not involved in the original decision responds within 15 working days.
- Students may raise concerns without retaliation. Internal procedures do not prevent contacting an appropriate public authority. The Florida Commission for Independent Education may be contacted at cieinfo@fldoe.org or 325 W. Gaines Street, Suite 1414, Tallahassee, FL 32399-0400.

Discipline and return to study

Fraud, plagiarism, threats, harassment, coercion or serious disruption may result in a warning, an improvement requirement, suspension or dismissal. The learner receives written reasons, an opportunity to respond and appeal information. Immediate safety concerns may require temporary protective action. Return after suspension requires a documented corrective plan. The refund policy continues to apply.

Student records and privacy

The university website software maintains individual student records identified by a roll number or student ID. Records cover enrollment, admission evidence, module progress, assessment results, completion, certificates, complaints and financial transactions. Records custodian: Varinder Singh, Dean, CFO & Director. Students may request a copy of their record or a correction at info@aura.university; identity is checked before release.

Certificate verification

Certificates identify the exact religious credential, verified completion date, unique certificate number and authorized signature or signatures. Training records identify the student roll number or student ID, modules, actual completed hours and results. Recognition awards are recorded separately from coursework and academic credit.

Religious service and employment

These certificates support religious learning and service. No employment, salary, ministry appointment, professional examination eligibility, ordination or acceptance by another institution is guaranteed. The university does not offer a placement service.

Religious recognition awards

Recognition awards are separate from education. Neither award on this page is an enrolled program, a course-completion pathway or an earned academic degree. Recognition is limited to documented religious service and faith-based ministry contributions.

Certificate of Appreciation

The Certificate of Appreciation recognizes a specific contribution to religious education, a faith community or a religious ministry. It records the nature of the service and the recognition date. It does not certify completion of a course, academic study, professional training or a licensing requirement.

Disclosure printed on the certificate: This certificate is issued for recognition purposes and does not constitute an academic degree or professional license.

Honorary Doctorate

The university has submitted the Honorary Doctorate to the Commission for Independent Education for guidance on its exact title, including any required religious field. It is not offered or advertised until that guidance is received.

Scope: recognition of distinguished, documented contributions to religious service, religious education or leadership within faith-based institutions. It is not earned by completing the certificate courses and is not a substitute for an earned doctorate.

Disclosure printed on the award: Honorary recognition only. This award is not an earned academic degree and does not confer academic credit, professional licensure or a professional qualification.

Every honorary award prominently identifies its honorary character on its face.

Recognition process

- A nomination identifies the religious service, dates, beneficiaries and verifiable supporting evidence.
- A designated reviewer checks the evidence, the religious connection and any conflict of interest. The governing authority records its decision and reasons.
- Recognition is not purchased. No donation, enrollment or payment is a condition of selection.
- Award records identify the exact title, recipient, date, basis of recognition and authorizing decision. They remain separate from student learning records.
- The university discloses earlier honorary awards and their wording to the Commission for Independent Education on request.

Use of recognition

Recipients should identify the honorary or appreciation nature whenever describing the award. It does not establish professional competence, licensing eligibility, academic equivalence or an earned academic title.

Certificate and training record specimens

These specimens show the format of the certificate and training record. They are not issued credentials. Issued documents use verified student records.

Sample certificate wording

SAMPLE NOT ISSUED

American University of Religious Awareness Inc.

Certificate in Foundations of Faith-Based Religious Nonprofit Leadership

This certifies that [student legal name] has completed the required religious-vocational instruction and assessments for this certificate.

Completed instructional hours: [verified hours]

Completion date: [date] Certificate number: [unique number]

Authorized institutional signature or signatures: [name and title]

Religious-vocational certificate. Noncredit. Not an earned academic degree or professional license. No ordination or ministry appointment is conferred.

Sample religious training record

SAMPLE NOT ISSUED

Student: [legal name] Student record number: [identifier]

Program: Foundations of Faith-Based Religious Nonprofit Leadership

Credential: Certificate in Foundations of Faith-Based Religious Nonprofit Leadership

Start date: [date] End date: [date] Issue date: [date]

Module	Planned hours	Completed hours	Result
RNL01 Religious mission and vocation	5	Not entered	Not entered
RNL02 Governance in religious institutions	5	Not entered	Not entered
RNL03 Stewardship of ministry resources	5	Not entered	Not entered
RNL04 Planning religious service	5	Not entered	Not entered
RNL05 Faithful communication and support	5	Not entered	Not entered
RNL06 Ministry leadership project	5	Not entered	Not entered
Program total	30	Not entered	Not entered

Overall score: [verified percentage] Final project: [verified percentage]

Completion status: [Pass or Not Yet Completed]

Authorized records officer: [name and title]

Record legend

Planned hours describe the curriculum; they are not earned hours. Pass requires 70% overall, 70% on the final project and completion of every module and instructional hour. These are training hours, not academic credits. Recognition awards never appear as coursework.

The same format is used for each of the five certificates, with that program's title, modules and hours. No earned-degree specimen is included because the university offers no earned degree programs.